



SCHOOL DISTRICT 215 RESIDENCY VERIFICATION 2023-2024

New and returning students must submit the requirements below in order for registration to be complete.

Guardian Identification: A driver's license, State ID, or other photo identification verifying your identity may be provided

CATEGORY 1 (One Item)	CATEGORY 2 (Two Items)
<ul style="list-style-type: none"> • Homeowner's warranty deed, trustee's deed or real estate tax bill, mortgage* • Signed renter's lease that is valid for the entire school year and includes the landlord's name and phone number or a valid sublease listing your name as occupant and includes the landlord's name and phone number. 	<ul style="list-style-type: none"> • Home/apartment insurance bill or policy • Current Gas bill • Current Electric bill • Water bill • Vehicle registration card • Public Aid Card (if applicable)

*If registrant is living with another household the homeowner must provide a driver's license or State ID, one item from Category 1, two items from Category II and the [Signed Affidavit](#) from Person Seeking to Enroll a Student While Living with a District Resident.

SUBMISSION OF DOCUMENTS

PowerSchool– Documents will be uploaded in the “student address” portion of the registration process. If you have already completed the registration process, please log in to PowerSchool to submit the documents. Click on “**start registration**,” and then go to “**student address**.” **Upload the documents** and then click on the “**submit**” button at the bottom of the page.

If you are unable to upload your residency verification documents into PowerSchool, please bring your documents to the school on (insert date/times) to verify residency. If you have questions regarding verification or need assistance, please contact (insert email, phone number)

*Federal and state law protects the educational rights of homeless children. If you think your child may qualify for enrollment as a homeless student, please contact (insert name, phone number, email) or plan to attend the in-person residency verification at your school. All residency will be verified through National Investigations Inc. A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that district without the payment of a non-residency tuition charge is guilty of a CLASS C MISDEMEANOR (105 ILCS 5/10-20.12b(f)). **