

# SCHOOL DISTRICT 215 ENROLLMENT REQUIREMENTS

You must have **ALL** the requirements below in order before enrollment can take place.

- **RESIDENCY** — All enrollments **WILL** be verified through [National Investigations Inc.](#)

**A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that district without the payment of a nonresidency tuition charge is guilty of a CLASS C MISDEMEANOR (105 ILCS 5/10-20.12b(f)).**

A driver's license or State ID showing a District 215 address must be provided by all

## CATEGORY I (One Item)

- Homeowner's warranty deed, trustee's deed or real estate tax bill, mortgage\*
- Signed renter's lease that is valid for the entire school year and includes the landlord's name and phone number or a valid sublease listing your name as occupant and includes the landlord's name and phone number.

## CATEGORY II (Two Items)

- Home/apartment insurance bill or policy
- Current Gas bill
- Current Electric bill
- Village water bill
- Vehicle registration card
- Public Aid Card (if applicable)

\* If registrant is living with another household the homeowner must provide a driver's license or State ID, one item from Category I, two items from Category II and the signed Affidavit from for Person Seeking to Enroll a Student While Living with a District resident.

- **Student's Birth Certificate.** *(If father is NOT on birth certificate, he CANNOT enroll).*

Proof of custody will be required if other than parent enrolling the student.

- ❖ **Legal custody document**
- ❖ **Foster Student** – Must have a 906 form.
- ❖ **Divorced Parents** – must have divorce decree indicating who has physical custody.

## ➤ **RECORDS FROM THE FORMER SCHOOL**

- ✓ **Official transcript.** *(Unofficial accepted for scheduling purposes if official is unavailable)*  
ISBE transfer form if transferring from IL public school  
**IF TRANSFERRING** from a **non-Illinois public school district** the parent/guardian must certify in writing that the student is not serving a suspension or expulsion imposed by the non-Illinois public school from which the student is transferring. In order to be admitted, the form must indicate the student is not currently suspended or expelled
- ✓ **Physical & Immunizations**
- ✓ **Grades in progress** *(if entering after the 15<sup>th</sup> day of a semester)*
- ✓ **I.E.P. or 504 Plan** *(if applicable)*
- ✓ **Diploma and last report card** *IF you are a FRESHMAN enrolling directly from 8<sup>th</sup> grade.*