

**Regular Board of Education Meeting
December 19, 2023
Thornton Fractional Center for Academics & Technology
1605 Wentworth Ave.
Calumet City, IL 60409
MINUTES**



1. Call to Order/Roll call

Vice-President Wilson called the meeting to order at 6:00 p.m. with the following roll call:

Present: Ballard, Jackson, Newman, Townsend, Wilson **Absent:** Stepp, Terrazas

2. Pledge

3. Convene Truth in Taxation Hearing

A. Motion to convene hearing

I move to convene the Truth in Taxation Hearing at 6:01 p.m. This motion, made by Member Jackson and seconded by Member Townsend, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Townsend, Wilson **Nays:** none **Absent:** Stepp, Terrazas

B. Public Comments--none

C. Adjourn Hearing

I move to adjourn the Truth in Taxation Hearing at 6:02 p.m. This motion, made by Member Jackson and seconded by Member Townsend, passed on voice vote.

4. Communication/Informational

A. Public Comments—Angela Shama—requested oversight that contract is being followed for counselors regarding 6th assignments and is concerned about caseloads with a counselor out. Has been told different responses and requests someone from administration resolve the issue.

B. Freedom of Information Report--none

C. Monthly Suspension Reports

D. Future Meetings--January 10, 2024 Committee of the Whole; January 23, 2024 Regular Meeting

E. Building Reports— Principals provided monthly reports.

F. Superintendent's Report—Mr. Robinzine was ill and not in attendance.

5. Closed Session to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s), specific independent contractors, specific volunteers, or District legal counsel; student discipline.

I move to recess to closed session at 6:18 p.m. to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s), specific independent contractors, specific volunteers, or District legal counsel and student discipline. This motion, made by Townsend and seconded by Member Jackson, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Townsend, Wilson **Nays:** none **Absent:** Stepp, Terrazas

Returned to open session at 7:11 p.m.

6. Consent

I move to approve the consent agenda with the correction of item K to read May 24, 2022 as presented. This motion, made by Member Jackson and seconded by Member Townsend, passed.

A. Approve Minutes from the November 28, 2022 Open and Closed Sessions

B. Approve Personnel Report:

1. It is recommended that the Board of Education accept the report of the resignation of Wallace Brown, Custodian at T.F. North, effective December 12, 2023.
2. It is recommended that the Board of Education accept the report of the resignation of Sharice Firganek, Special Education Paraprofessional at T.F. South, effective December 19, 2023.
3. It is recommended that the Board of Education accept the report of the resignation of Verneisha Gair, Assistant Principal of Instruction at T.F. North, effective December 29, 2023.
4. It is recommended that the Board of Education accept the report of the resignation of Elanna Young, Cafeteria Aide at T.F. South, effective December 1, 2023.
5. It is recommended that the Board of Education approve the employment of Karina Cerda as a Custodian at T.F. South, effective December 20, 2023.
6. It is recommended that the Board of Education approve the employment of Tywania Griffin as a Deans' Assistant at T.F. South, effective December 20, 2023.
7. It is recommended that the Board of Education approve the employment of Martez Hodges as a High School Teacher (ESSER grant-funded) at T.F. South, effective January 8, 2024 through May 31, 2024.
8. It is recommended that the Board of Education approve the employment of Lilliana Riordan as a School Counselor at T.F. South, effective January 8, 2024.
9. It is recommended that the Board of Education approve the employment of Lucia Villegas as a Cafeteria Aide at T.F. South, effective January 8, 2024.
10. It is recommended that the Board of Education approve the employment contract and reassignment of Mychael Webb from Math Teacher to Interim Assistant Principal of Instruction at T.F. North, effective January 8, 2024 through June 30, 2024.
11. It is recommended that the Board of Education approve the following sixth assignments for the spring 2024 semester:
 - a. Jorge Navarrete, Automotive Collision Repair at T.F. Center;
 - b. Julian Lagunas, Business Education at T.F. North.
12. It is recommended that the Board of Education approve discipline for Jamaal Brooks, Cafeteria Aide at T.F. South, as discussed in closed session.
13. It is recommended that the Board of Education approve FMLA leave for Kathleen Caffarelli, Cafeteria Aide at T.F. North, effective January 11, 2024 through March 8, 2024.
14. It is recommended that the Board of Education approve intermittent FMLA leave for Lori Knox-Lindsay, School Psychologist at T.F. North, effective for the 2023-2024 school term.
15. It is recommended that the Board of Education approve intermittent FMLA leave for Angela Shama, School Counselor at T.F. South, effective November 6, 2023 through May 31, 2024.
16. It is recommended that the Board of Education approve FMLA leave for Carrie Zegarac, Math Teacher at T.F. South, effective February 26, 2024 through May 31, 2024.
17. It is recommended that the Board of Education approve the following extra-curricular releases, resignations and appointments for the 2023-2024 school term:

Resignations:
Centrese McGee, *PRIDE Club Co-Sponsor*, T.F. North

Appointments:
Dion Crowder, *Wrestling Volunteer Assistant Coach*, T.F. South
Tynasha Cunningham, *Boys' Swim Assistant Coach*, T.F. South
Kallie Givens, *PRIDE Club Sponsor*, T.F. North
Bianca Gomez, *Speech Co-Assistant Coach*, T.F. North
Kurt Rigsby, *Wrestling Volunteer Assistant Coach*, T.F. South
Lilliana Riordan, *Badminton Head Coach*, T.F. South.
18. It is recommended that the Board of Education approve the following Substitute Teachers for the 2023-2024 school term: Sharice Firganek, Kayla Vaughn.
19. It is recommended that the Board of Education approve the following Student Worker at T.F. North for the 2023-2024 school term: Jovanni Rojas.

20. It is recommended that the Board of Education approve the following Volunteers for the 2023-2024 school term: Gwendolyn Dunbar, Tonya Hughes, John Long, Tjuan Smith, Shakita Watson.

C. Approve/Accept the following Financial Items

1. Accept November 2023 FTD Monthly Financial Statements
2. Approve November/December Payables, \$3,556,617.72

Accounts Payable - List of Bills - Nov 2023/Dec 2023

Fund	Amount
Educational	\$ 2,046,719.55
Special Education	\$ -
Operations and Maintenance	\$ 195,241.45
Debt Service	\$ 11,677.02
Transportation	\$ 478,644.53
Capital Projects	\$ 811,859.67
Tort Liability	\$ 12,475.50
Total	\$ 3,556,617.72

3. Approve November/December Activities Bills, \$4,488.44

Student Activities - List of Bills - Nov 2023/Dec 2023

Fund	Amount
TF North Activities	\$ 861.85
TF South Activities	\$ 3,493.20
Admin/TF Center Activities	\$ 133.39
Total	\$ 4,488.44

4. Approve November Payroll, \$3,319,038.10

Payroll Report - November 2023

Fund	Amount
Education	\$ 3,124,631.57
Operations and Maintenance	\$ 193,162.85
Transportation	\$ 1,243.68
Total	\$ 3,319,038.10

5. Approve Imprest November/December, \$1,075.00

Imprest - List of Bills - Nov 2023/Dec 2023

Fund	Amount
Educational	\$ 1,075.00
Special Education	\$ -
Operations and Maintenance	\$ -
Debt Service	\$ -
Transportation	\$ -
Capital Projects	\$ -

Tort Liability	\$	-
Total	\$	1,075.00

- D. Approve reimbursement of IASB Joint Conference expenses (\$161.03) for Board Member Diana Jackson
- E. Approve reimbursement of IASB Joint Conference expenses (\$146.82) for Board Member Dominique Newman
- F. Approve reimbursement of IASB Joint Conference expenses (\$240.14) for Board Member Charles Townsend
- G. Approve reimbursement for IASB Joint Conference expenses (\$114.84) for Board Vice-President Marcie Wilson
- H. Adopt resolution for fixed assets disposal
- I. Conduct Second Reading/Adoption of PRESS Policies 113 and Policy 2:126
 - 1. Non-Substantive Policy Changes
 - 2:20 Powers and Duties of the School Board; Indemnification
 - 2:120 Board Member Development
 - 4:130 Free and Reduced-Price Food Services
 - 5:30 Hiring Process and Criteria
 - 5:190 Teacher Qualifications
 - 5:200 Terms and Conditions of Employment and Dismissal
 - 5:330 Sick Days, Vacation, Holidays, and Leaves
 - 6:15 School Accountability
 - 6:30 Organization of Instruction
 - 7:60 Residence
 - 7:70 Attendance and Truancy
 - 7:285 Anaphylaxis Prevention, Response, and Management Program
 - 2. Substantive Policy Changes
 - 2:126 Board Member Internet Reimbursement
 - 2:200 Types of School Board Meetings
 - 2:220 School Board Meeting Procedure
 - 4:10 Fiscal and Business Management
 - 4:30 Revenue and Investments
 - 4:60 Purchases and Contracts
 - 4:160 Environmental Quality of Buildings and Grounds
 - 5:210 Resignations
 - 5:220 Substitute Teachers
 - 5:250 Leaves of Absence
 - 6:50 School Wellness
 - 6:60 Curriculum Content
 - 6:230 Library Media Program
 - 7:160 Student Appearance
 - 7:190 Student Behavior
 - 7:270 Administering Medicines to Students
 - 7:290 Suicide and Depression Awareness and Prevention
 - 8:30 Visitors to and Conduct on School Property
- J. Conduct semi-annual review of closed session minutes and maintain as confidential
- K. Approve destruction of closed session recordings for May 11, 2022 Special Meeting and May 24, 2023 Regular Meeting in accordance with Policy 2:220

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Townsend, Wilson **Nays:** none **Absent:** Stepp, Terrazas

7. Action

A. Adopt 2023 Tax Year Levy Resolution

I move to adopt the 2023 Tax Year Levy Resolution as presented. This motion, made by Member Jackson and seconded by Member Townsend, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Townsend, Wilson **Nays:** none **Absent:** Stepp, Terrazas

B. Approve the 2023 Certification of Tax Levy

I move to approve the 2023 Certification of Tax Levy as presented. This motion, made by Member Townsend and seconded by Member Newman, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Townsend, Wilson **Nays:** none **Absent:** Stepp, Terrazas

C. Approve the 2023 Truth in Taxation Certificate of Compliance

I move to Approve the 2023 Truth in Taxation Certificate of Compliance as presented. This motion, made by Member Townsend and seconded by Member Jackson, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Townsend, Wilson **Nays:** none **Absent:** Stepp, Terrazas

D. Adopt Resolution to Allocate 2023 PTELL Reduction

I move to adopt the resolution to allocate PTELL Reduction as presented. This motion, made by Member Newman and seconded by Member Townsend, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Townsend, Wilson **Nays:** none **Absent:** Stepp, Terrazas

E. Accept renewal of the Suburban School Cooperative Insurance Pool (SSCIP)

I move to accept the renewal "Executive Summary" and the "Summary of 12/31/2023-2024 Premiums and Coverages" from the Suburban School Cooperative Insurance Pool (SSCIP) for a grand total of \$363,275. This motion, made by Member Townsend and seconded by Member Jackson, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Townsend, Wilson **Nays:** none **Absent:** Stepp, Terrazas

F. Approve Student # 1002664 Alternative Placement

I move to approve the alternative placement for student 2023-24D as discussed. This motion, made by Member Townsend and seconded by Member Newman, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Townsend, Wilson **Nays:** none **Absent:** Stepp, Terrazas

G. Approve student #1003800 Administrative Transfer

I move to approve student #2023-24E administrative transfer as discussed. This motion, made by Member Jackson and seconded by Member Townsend, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Townsend, Wilson **Nays:** none **Absent:** Stepp, Terrazas

H. Approve student #1003813 Administrative Transfer

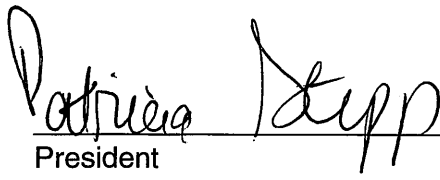
I move to approve the administrative transfer for student 2023-24F as discussed. This motion, made by Member Townsend and seconded by Member Newman, passed.

Upon Roll Call Vote:

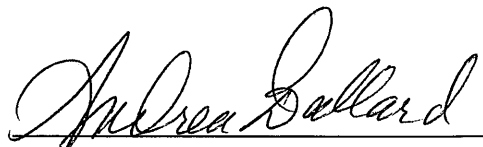
Ayes: Ballard, Jackson, Newman, Townsend, Wilson **Nays:** none **Absent:** Stepp, Terrazas

8. Adjourn

I move to adjourn the meeting at 7:18 p.m. This motion, made by Member Townsend and seconded by Member Newman passed on voice vote.



President



Secretary



Recording Secretary