



Tuesday, February 23, 2021
6:00 p.m.

Virtual meeting only. Email public comments to dnewman@tfd215.org by 9:00 a.m.

Link to Join <https://tfd215.zoom.us/j/86248782853?pwd=NXQwY2E4eS9CZXZtNWtxdUxNldBZz09>

	I.	Call To Order	
	II.	Roll Call	
	III.	Communication A. Freedom of Information Report B. Public Comment C. Building Reports	
	IV.	Superintendent's Report A. 4 th Quarter Planning B. COVID-19 Vaccination Site Update	
	V.	Future Meetings A. Committee of the Whole: 3.10.21, 5:00 p.m B. Regular Meeting: 3.23.2021 – 6:00 p.m.	
Action	VI.	Approval of Minutes – Open & Closed A. Regular Meeting: 1.26.21 B. Committee of the Whole: 2.10.21 C. Special Meetings: 2.4.21, 2.10.21	Exhibit 1
Action	VII.	Old Business A. Approval of Customized Policy Manual- Second Read	Exhibit 2
Action	VIII.	New Business A. Acceptance of Memorandum of Understanding: LMV South End Global Youth Manufacturing Initiative	Exhibit 3
Action		B. Award of Roofing Bid- TF North, TF South	Exhibit 4
Action		C. Approval of IT Department Reorganization	Exhibit 5
Action		D. Award of Contract for District-wide Wireless System Replacement	Exhibit 6
	IX.	Closed Session A. Personnel: Employment, Compensation, Discipline, Performance, or Dismissal for Specific Employees B. Pending Litigation C. Collective Bargaining Matters	Exhibit 7
Action	X.	Finance Report	Exhibit 8
Action	XI.	Personnel Report	
	XII.	Adjourn	

**Thornton Fractional
District 215**

Memo

To: Board of Education
From: Dr. Sophia Jones-Redmond
Date: 2.23.21
Re: IASB Policy Book Customization

Dear Board of Education,


The customized draft of our new policy book is ready for your consideration! This draft is the result of many hours of meetings over the past four months, which included Member Oberman, Member Dust, district-level administrators, Ms. Newman, and Mr. Carter, our IASB representative. The only changes to the draft that you received for January committee and regular meetings are the changes discussed at the Feb. 10, 2021 Committee of the Whole Meeting. Documents reflecting those changes are attached.



Thornton Fractional
HIGH SCHOOL DISTRICT 215
BURNHAM • CALUMET CITY • LANSING • LYNWOOD

MEMORANDUM

To: Dr. Sophia Jones-Redmond, Superintendent

From: Mike Fies, Assistant Superintendent of Teaching & Learning 

Date: February 10, 2021

Subject: South End Global Youth Manufacturing Initiative (SEGYMI) MOU

Recommendation:

The Department of Teaching & Learning is requesting that the Board of Education approve the Memorandum of Understanding with **The LMW Group** as partners in carrying out a career exploration and readiness program, The South End Global Youth Manufacturing Initiative (SEGYMI), through a grant awarded by the Illinois Department of Human Services.



MEMORANDUM

Date: February 17, 2021

To: Dr. Sophia Jones-Redmond,
Superintendent

From: Teresa A. Bishop,
Executive Director of Finance/CSBO

Subject: Award of Roofing Bids – TF North and TF South

Recommendation:

That the Board of Education award the roofing bids to the lowest responsive bidders as follows:

- TF North – J.L. Adler Sheetmetal & Roofing Inc.- \$418,785
- TF South – DCG Roofing Solutions - \$703,982

Background:

The roofing projects were put out to bid on January 17 and the bid opening was held on February 3, 2021. Bidders were asked to place 3 separate bids: TF North project, TF South project, and both projects combined.

Eight (8) contractors placed bids, and per the attached bid tabulation, the lowest price meant accepting bids from two (2) separate bidders for the North and South work. Planera Architects then vetted both bidders, checking references and various other criteria. Based on this process, the two (2) lowest bidders were also deemed the lowest responsive bidders.

Please see the attached bid tabulation and architect recommendation letter. This project will be funded with a portion of the \$6,185,000 bond proceeds received from the working cash bonds issued in December 2020.

Cc: Attachments



MEMORANDUM

Date: February 16, 2021
To: Dr. Sophia Jones-Redmond
Superintendent
From: Paul Wakefield
Director of Information Technology
Subject: IT Team Reorganization

RECOMMENDED ACTION

It is recommended that the Board approve the following organizational changes to the IT Team as presented at the February 10, 2021 Committee of the Whole meeting.

1. Creation of the position of IT Systems and Support Manager.
2. Designation of the position Systems Application Specialist as Lead IT Support Specialist with no change to job description.
3. Designation of the position IT Support Technician as IT Support Specialist and revision of job description.



MEMORANDUM

Date: February 17, 2021
To: Dr. Sophia Jones-Redmond
 Superintendent
From: Paul Wakefield
 Director of Information Technology
Subject: Wireless Systems RFP Recommendation

RECOMMENDED ACTION

It is recommended that the Board approve the attached contract with CDW-G, the lowest cost proposer to the TFD 215 Wireless Systems RFP, in the amount of \$375,089.61 as discussed at the February 10, 2021 Committee of the Whole meeting.

E-Rate will fund 85% of the eligible products and services in the contract, or \$302,766.63. The District will fund the remaining portion of the contract which will not exceed \$75,322.98. Monies from the CARES Act will be used to fund the District share of the project. This contract is contingent upon E-Rate approval.

	Total Cost	Erate Share	District Share
Base Proposal	\$322,397.65	\$273,198.63	\$49,199.02
Alternate 1: Accepted	\$20,249.30	\$17,211.91	\$3,037.40
Alternate 2: Not Accepted	\$0.00	\$0.00	\$0.00
Alternate 3: Accepted	\$14,581.25	\$12,356.10	\$2,225.15
Project Contingency	\$17,861.41	\$0.00	\$17,861.41
Project Total	\$375,089.61	\$302,766.63	\$72,322.98

**Thornton Fractional Township High Schools
District 215
Tuesday, February 23, 2021
Financial Items**

1. List of Bills

Fund	Regular Bills	Imprest Bills
Educational	\$ 1,631,225.88	
Special Education		
Operations and Maintenance	\$ 271,545.66	
Debt Service	\$ 530.00	\$ 1,607.00
Transportation	\$ 400,722.52	
Capital Projects		
Tort Liability		
Totals	\$ 2,304,024.06	\$ 1,607.00

Recommended Motion:

That the Board of Education approve the payment of Regular Bills in the amount of **\$2,304,024.06** and Imprest Bills in the amount of **\$1,607.00**

2. Payroll

Monthly Payroll Report

Fund	
Education	\$ 2,538,652.90
Operations Building Maintenance	\$ 166,451.20
Transportation	\$ 1,076.92
Total	\$ 2,706,181.02

Recommended Motion:

That the Board of Education accept the Monthly Payroll Report for the month of January, 2021 in the amount of **\$2,706,181.02** and approve payment for the month of March, 2021.

3. Activities List of Bills

Fund	TF North Activities	TF South Activities	Admin/TF Center Activities
Activities	\$ 1,676.26	\$ 545.00	\$ 313.75
Totals	\$ 1,676.26	\$ 545.00	\$ 313.75

Recommended Motion:

That the Board of Education approve the payment of Activity Bills for TFN Activities in the amount of **\$ 1,676.26** for TFS Activities in the amount of **\$545.00** and for Admin/TFC Activities in the amount of **\$ 313.75**

4. Consultant/Vendors

<u>Company/Club</u>	<u>Purpose/Item</u>	<u>Amount</u>
Cameron Bilek	TFS - Flute Sectional Instructor	\$ 1,300.00
Jayson House	TFS - Saxophone Sectional Leader	\$ 1,300.00
C. Mason Riedel	TFS - Low Brass Sectional Instruction	\$ 1,950.00
Willard Benjamin Taylor	TFS - French Horn Sectional Instructor	\$ 1,300.00

Recommended Motion:

That the Board of Education approve the above listed contract(s) for the 2020-21 school year.

5. Memorandum to approve new TF South Activity Club - Lori Potacki Memorial Fund

Recommended Motion:

That the Board of Education approve the new TF South Activity Fund - Lori Potacki Memorial Fund.
See attached memo.

6. Approval of Grade 9 VSA Credit Recovery Program

Recommended Motion:


That the Board of Education approve the Grade 9 (Pilot) VSA Credit Recovery Program which will provide grade 9 students the opportunity to recover failed course credit(s) which occurred during the 1st semester of the 2020-21 school year. See attached memo.

7. Approval of Governors State University Cultural Competency Contract

Recommended Motion:

That the Board of Education approve the professional development contract with Governors State University pertaining to Cultural Competency Training. See Attached memo.

Memo

To: Teresa Bishop
From: Jake Gourley 
cc: Janice Opitz
Date: 2-9-21
Re: New Activity Account Request

Dear Ms. Bishop,

Please establish a new activity account for the South Campus entitled "Lori Potacki Memorial Fund." As you are aware, we lost Ms. Potacki unexpectedly during winter break, and Ms. Opitz is already in receipt of a memorial donation.

Once faculty/staff return, we will be soliciting additional donations to benefit students and/or honor Ms. Potacki's memory and contributions in some form or another yet to be determined.



Thornton Fractional
HIGH SCHOOL DISTRICT 215
BURNHAM • CALUMET CITY • LANSING • LYNWOOD

MEMORANDUM

To: Dr. Sophia Jones-Redmond, Superintendent
From: Mike Fies, Assistant Superintendent of Teaching & Learning
Date: February 10, 2021
Subject: Grade 9 VSA Credit Recovery Program

Please have the Board of Education approve the Grade 9 (Pilot) VSA Credit Recovery Program which will provide grade 9 students the opportunity to recover failed course credit(s) which occurred during the 1st semester of the 2020-21 school year.

Senior VSA Credit Recovery:

- Program will run virtually for grade 9 students.
- Sessions will be held on identified days (specified by campuses) from March thru May.
- Grade 9 students will have the opportunity to make-up a failed course(s) which occurred during the 1st semester of the 2020-21 school year (Remote Learning).
- VSA course costs will be **waived** for grade 9 students who enroll in Grade 9 (Pilot) VSA Credit Recovery Program.



Thornton Fractional
HIGH SCHOOL DISTRICT 215
BURNHAM • CALUMET CITY • LANSING • LYNWOOD

MEMORANDUM

To: Dr. Sophia Jones-Redmond, Superintendent

From: Mike Fies, Assistant Superintendent of Teaching & Learning 

Date: February 10, 2021

Subject: Governors State University Cultural Competency Contract

Recommendation:

The Department of Teaching and Learning is requesting that the Board of Education approve the professional development contract with Governors State University pertaining to Cultural Competency Training (3 – 90 minute workshops in March). Title monies will be allocated to support this initiative.

**PERSONNEL REPORT
FEBRUARY 23, 2021**

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| 1. It is recommended that the Board of Education approve the retirement of Mozella Brown, Business Education Teacher at T.F. South, effective the last day of the 2022-2023 school term. | RETIREMENT
MOZELLA BROWN |
| 2. It is recommended that the Board of Education approve the retirement of Julie Kelly, English Teacher/Division Leader at T.F. South, effective the last day of the first quarter of the 2024-2025 school term. | RETIREMENT
JULIE KELLY |
| 3. It is recommended that the Board of Education approve the resignation of George Bennett, Custodian at T.F. South, effective February 12, 2021. | RESIGNATION
GEORGE BENNETT |
| 4. It is recommended that the Board of Education approve the resignation of Joel Flores, Jr., Custodian at T.F. North, effective February 27, 2021. | RESIGNATION
JOEL FLORES, JR. |
| 5. It is recommended that the Board of Education approve the resignation of Steven Torres, Paraprofessional at T.F. South, effective February 19, 2021. | RESIGNATION
STEVEN TORRES |
| 6. It is recommended that the Board of Education approve the probationary dismissal of Bryant Dortch, Custodian at T.F. South, effective February 23, 2021. | PROBATIONARY DISMISSAL
BRYANT DORTCH |
| 7. It is recommended that the Board of Education approve the employment of Katherine Russo as a Special Education Teacher at T.F. South, effective March 2, 2021 through June 1, 2021. | EMPLOYMENT
KATHERINE RUSSO |
| 8. It is recommended that the Board of Education approve the following sixth assignments, in the absence of T.F. South Special Education Teacher Lori Potacki, effective January 11, 2021 through February 26, 2021:

Kayleen Boldrey, William Gillespie, Shane Mosel. | SIXTH ASSIGNMENTS |
| 9. It is recommended that the Board of Education approve intermittent FMLA leave for Lorena Carreno, Paraprofessional at T.F. South, effective January 8, 2021 through March 12, 2021. | FMLA LEAVE (INTERMITTENT)
LORENA CARRENO |
| 10. It is recommended that the Board of Education approve up to six weeks of intermittent FMLA leave for Robin Kosarko, Flexible Custodian, effective January 15, 2021 through June 30, 2021. | FMLA LEAVE (INTERMITTENT)
ROBIN KOSARKO |
| 11. It is recommended that the Board of Education approve intermittent FMLA leave for Clifton Mansker, Deans' Assistant at T.F. Center campuses, effective February 19, 2021 through June 1, 2021. | FMLA LEAVE (INTERMITTENT)
CLIFTON MANSKER |
| 12. It is recommended that the Board of Education approve FMLA leave for Natalie Webb, Paraprofessional at T.F. North, effective March 18, 2021 through April 30, 2021. | FMLA LEAVE
NATALIE WEBB |

PERSONNEL REPORT
FEBRUARY 23, 2021

13. It is recommended that the Board of Education approve the following extra-curricular releases, resignations and appointments, effective immediately:

EXTRA-CURRICULAR RELEASES,
RESIGNATIONS & APPOINTMENTS

T.F. North

Appointments:

Aaron Altenburg, *Baseball Assistant Coach*

Tameka Fowler, *Cheer Assistant Coach*

Ryan Parker, *Boys' Basketball Volunteer Assistant Coach**

T.F. South

Resignations:

Christopher Jones, *Chess Club Sponsor*