

September 23, 2010

Dear Parents and Guardians:

I want to inform you about upcoming changes to **PowerSchool**, which is our Student Information System (SIS). One of the tools within **PowerSchool** is the Parent Portal which gives parents access to real-time information including attendance, grades and detailed assignment descriptions, school bulletins, lunch menus and even personal messages from the teacher.

In an effort to improve and maximize the capabilities of **PowerSchool**, we need your cooperation. As of today, all parents/guardians will need to go into the Parent Portal and create a new account because your old login and password will no longer work. This new account will enable you to create your own password; therefore, you will no longer need to call or contact someone for this information.

During today's Parent/Teacher Conferences, we have staff members available at the **PowerSchool** table to assist you with this change.

If you have any questions, please contact our District IT department at 585-2347.

Sincerely,

Creg E. Williams, Ed.D.  
Superintendent

CEW:jmv