

Tuesday, April 27, 2021 -6:00 p.m. T.F. South- Cafeteria- Door N-7 18500 Burnham Ave., Lansing, IL Reorganization Meeting to follow

	I.	Call To Order – Pledge of Allegiance	
	II.	Roll Call	
	III.	Communications A. Freedom of Information Report B. Excellence Counts Award: Ms. Susan Lessner C. Public Comment D. Building Reports	
	IV.	Superintendent's Report A. Cosmetology/Barbering Groundbreaking Update B. Summer Academy	
	V.	Future Meetings A. Committee of the Whole- Weds., 5.12.21, 5:00 p.m. B. Regular Meeting- Tuesday, 5.25.21, 6:00 p.m.	
Action	VI.	Approval of Minutes – Open & Closed A. Special Meetings Closed Session Only- 4.5.21, 4.6.21 B. Special Meeting: 4.14.21 C. Committee of the Whole: 4.14.21 D. Regular Meeting: 3.23.21	Exhibit 1
Action	VII.	Old Business A. School Calendar 2021-2022- Second Read	Exhibit 2
Action Action Action Action Action Action	VIII.	New Business A. IHSA Renewals- TF North, TF South B. PTAB Resolution Tax Year 2020 C. Policy 6:320- Algebra Proficiency Credit D. Award of Base Bid & Alternate #1 for Door Replacement work at TF North & TF South E. Approval to purchase 2 Chevy Malibu and 3 Chevy Equinox for use in the Driver's Ed programs at TF North & TF South F. Appointment of Teresa A. Bishop as Activity Funds Custodian G. Approval to Update the Authorized Owners & Signers for Chase Bank Checking Account- TF South Activities	Exhibit 3 Exhibit 4 Exhibit 5 Exhibit 6 Exhibit 7 Exhibit 8 Exhibit 9
	IX.	Closed Session A. Personnel: Employment, Compensation, Discipline, Performance, or Dismissal for Specific Employees B. Pending Litigation	

Action	X.	Personnel Report	Exhibit 10.1
Action	XI.	Personnel Addendum	Exhibit 10.2
Action	XII.	Finance Report	Exhibit 11
Action Action	XIII.	Election Business: A. Accept Election Results of April 6, 2021 B. Appoint President Pro Tem	Exhibit 12
	XIV.	Adjourn	

Board of Education Agenda
Thornton Fractional Township H.S. District 215
Reorganization Meeting
Tuesday, April 27, 2021
Following 6:00 p.m. Regular Meeting
T.F. South Cafeteria (Enter door N-7)
18500 Burnham Ave. Lansing, IL

1.	l.	Call To Order	
li li	II.	Roll Call	
li li	III.	Public Comment	
ין	IV.	Oath of Office New Board Members	
	V.	Election of Officers A. President B. Vice President C. Secretary	
V	VI.	Regular Board of Education Meeting Schedule: Time and Place of Regular Board Meetings	
V	VII.	Committee Appointments & Dates:	
	VIII.	A. IASB Primary & Alternate B. Building & Grounds (3 members) C. Curriculum (3 members) D. Finance (3 members) E. IT (3 members) F. Policy (3 members) G. Safety ( 3 members) H. Equity Committee (3 members)  Adjourn	



# Thornton Fractional Township H.S. #215 SCHOOL CALENDAR Year 2021-22

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#### ILLINOIS HIGH SCHOOL ASSOCIATION



The IHSA governs the equitable participation in interscholastic athletics and activities that enrich the educational experience.

April 2021

To the Principal/IHSA Official Representative Addressed:

It is time again for your school to renew its membership in the Illinois High School Association. For the 2021-2022 school term the IHSA Board of Directors has approved a membership assessment scaled to your classification enrollment. (By-law 1.441).

Your school may renew membership in the Illinois High School Association by confirming that your school continues to be Recognized by the Illinois State Board of Education and by certifying that your Board of Education/Governing Board has voted to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines, and Policies of the Association and agreeing to the 2021-2022 membership assessment.

Your 2021-22 membership renewal is due by June 30, 2021. Please do not delay. Obtain your Board of Education's action on the membership resolution and email it to general@ihsa.org or fax (309) 663-7479. Your 2021-22 membership assessment is due by September 1, 2021. An invoice will be available in your Schools Center for the principal or official representative.

Sincerely,

Craig Anderson Executive Director

THIS FORM MUST BE SIGNED BELOW, ON THE APPROPRIATE LINE, BY THE PRINCIPAL OR OFFICIAL REPRESENTATIVE AND THE BOARD PRESIDENT OR SECRETARY.

DO NOT DETACH

To: IHSA Executive Director We certify that Thornton Fractional North High School is recognized by the Illinois State Board of Education. It is understood that failure to be recognized by the Illinois State Board of Education will disqualify our school for membership in the IHSA and that if this were to occur; it is our responsibility to immediately notify the Association of this change in status. We further certify our Board of Education/Governing Board, at its meeting held on , 2021, voted to renew membership in the Illinois High School Association, and to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines and Policies of the Illinois High School Association for the year of July 1, 2021, through June 30, 2022. Board President or Board Secretary Signature Principal/Official Representative Signature Brian Rucinski 708-585-1001 Print Name and Phone Number Print Name and Phone Number Thornton Fractional North High School Calumet City 2021-22 Membership Renewal

**PLAY SMART. PLAY HARD:** 







The IHSA governs the equitable participation in interscholastic athletics and activities that enrich the educational experience.

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Sincerely,

Craig Anderson Executive Director

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To: IHSA Executive Director	
We certify that Thorn to Factional South High!	School is recognized by the Illinois State Board of Education. It
is understood that failure to be recognized by the Illinois State Board IHSA and that if this were to occur; it is our responsibility to immedia	i of Education will disqualify our school for membership in the
We further certify our Board of Education/Governing Board, at its membership in the Illinois High School Association, and to adopt and Administrative Procedures, Guidelines and Policies of the Illinois Hig 30, 2022.	meeting held on, 2021, voted to renew labide by the Constitution, By-laws, Terms and Conditions, and
Principal/Official Representative Signature	Board President or Board Secretary Signature
Tacel Gowley 702-585-2006 Print Name and Phone Number	Print Name and Phone Number
Thornton Factional South High School	Lansing, Illinois
2021-22 Membership Renewal	

PLAY SMART. PLAY HARD:



M. MAXWELL BERUBE Ph: 312-565-3100 Ext. 272 Cell: 312-515-0011 mberube@edlawyer.com

April 13, 2021

Dr. Sophia Jones-Redmond Superintendent of Schools Thornton Fractional Township High School District No. 215 18601 Torrence Avenue Lansing, IL 60438

> Re: Resolution Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board and County Board of Review

Dear Dr. Jones-Redmond:

The District will soon receive the first appeals filed with the Property Tax Appeal Board for the 2020 tax year. As you know, the Property Tax Appeal Board requires the District to approve a resolution appointing Himes, Petrarca & Fester to represent it for each year of appeals. Enclosed is a copy of a Resolution Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board and County Board of Review. Please have the Board of Education approve the Resolution and return the executed Resolution to my attention.

Very truly yours,

HIMES, PETRARCA & FESTER, CHTD.

M. MAXWELL BERUBE

Enclosure



To:

Dr. Sophia Jones-Redmond, Superintendent

From:

Mike Fies, Assistant Superintendent of Teaching & Learning

Date:

April 15, 2021

Subject:

Proficiency Exams (Placement Tests for Incoming Grade 9 Students)

#### Current BOE Policy: 6:320 High School Credit for Proficiency

**Proficiency Credits** 

Subject to the limitations in this policy and State law, the Superintendent or designee is authorized to establish and approve a program for granting credit for proficiency with the goal of allowing a student who would not benefit from a course because the student is proficient in the subject area to receive credit without having to take the course. A student who demonstrates competency under this program will receive course credit for the applicable course and be excused from any requirement to take the course as a graduation prerequisite. No letter grade will be given for purposes of the student's cumulative grade point average. The Superintendent or designee shall notify students of the availability of and requirements for receiving proficiency credit.

Proficiency credit will be offered in the following subject areas:

Foreign language - A student is eligible to receive one year of foreign language credit if the student has graduated from an accredited elementary school and can demonstrate proficiency, according to this District's academic criteria, in a language other than English. A student who demonstrates proficiency in American Sign Language is deemed proficient in a foreign language and will receive one year of foreign language credit. A student who studied a foreign language in an approved ethnic school program is eligible to receive appropriate credit according to the level of proficiency reached; the student may be required to take a proficiency examination.

Other proficiency testing - The program for granting credit for proficiency may allow, as the Superintendent deems appropriate, course credit to be awarded on the basis of a local examination to a student who has achieved the necessary proficiency through independent study or work taken in or through another institution. Proficiency testing may also be used to determine eligible credit for other subjects whenever students enter from non-graded schools, non-recognized or nonaccredited schools, or were in a home-schooling program.

#### Recommendation:

The Department of Teaching and Learning is requesting the Board of Education to add the following language (highlighted) to BOE Policy: 6:320 which specifically pertains to the granting of Algebra I credit:

**BOE Policy: 6:320 High School Credit for Proficiency** 

**Proficiency Credits** 

Subject to the limitations in this policy and State law, the Superintendent or designee is authorized to establish and approve a program for granting credit for proficiency with the goal of allowing a student who would not benefit from a course because the student is proficient in the subject area to receive credit without having to take the course. A student who demonstrates competency under this program will receive course credit for the applicable course and be excused from any requirement to take the course as a graduation prerequisite. No letter grade will be given for purposes of the student's cumulative grade point average. The Superintendent or designee shall notify students of the availability of and requirements for receiving proficiency credit.

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Algebra I - A student is eligible to receive one year of algebra credit if the student graduates and successfully completes an Algebra I program at an accredited elementary/middle (K-8) school, and demonstrates proficiency according to this District's academic criteria.

Other proficiency testing - The program for granting credit for proficiency may allow, as the Superintendent deems appropriate, course credit to be awarded on the basis of a local examination to a student who has achieved the necessary proficiency through independent study or work taken in or through another institution. Proficiency testing may also be used to determine eligible credit for other subjects whenever students enter from non-graded schools, non-recognized or nonaccredited schools, or were in a home-schooling program.



**Date:** April 20, 2021

**To:** Dr. Sophia Jones-Redmond,

Superintendent

**From:** Teresa A. Bishop,

Executive Director of Finance/CSBO

Subject: Award of Base Bid & Alternate #1 for Door Replacement work at TF North & South

#### **Recommendation:**

That the Board of Education award the bid for Door Replacement work at TF North & South to Ward Contracting & Building Restoration in the amount of \$352,800 for the base bid and \$15,900 for alternate #1. The grand total cost is \$368,700.

#### **Background:**

The Door replacement project was put out to bid on March 7 and the bid opening was held on March 30, 2021. Bidders were asked to place 2 separate bids: base bid for the door replacement work and an alternate for electro-magnetic door hold open devices.

Six (6) contractors placed bids, and per the attached bid tabulation, Ward Contracting and Building Restoration provided the lowest base bid & alternate pricing. Planera Architects then vetted the bidder, checking references and various other criteria. Based on this process, the lowest bidder was also deemed the lowest responsive bidder.

Please see the attached bid tabulation and architect recommendation letter. This project will be funded with a portion of the \$6,185,000 bond proceeds received from the working cash bonds issued in December 2020.

Cc: Attachments



**Date:** April 19, 2021

**To:** Dr. Sophia Jones-Redmond,

Superintendent

**From:** Teresa A. Bishop,

Executive Director of Finance/CSBO

**Subject:** Approval to purchase 2 Chevy Malibu & 3 Chevy Equinox for use in the driver's

education programs – TF North & South

#### **Recommendation:**

That the Board of Education approve the purchase of 2 Chevy Malibu & 3 Chevy Equinox for a total base price of \$97,468.

#### **Background:**

The driver's education cars are aging and need to be replaced. Currently, there are 2 cars at each school. TF South has requested a 3<sup>rd</sup> car due to student enrollment and class sizes. North will get 1 Malibu and 1 Equinox; South will receive 1 Malibu and 2 Equinox.

All 5 cars will be paid for from the Transportation fund. Expenditures are much lower than usual this year in that fund due to remote instruction. The attached pricing is from a State awarded contract. Therefore, no additional bid process is necessary.

Cc: Attachments



**Date:** April 19, 2021

**To:** Dr. Sophia Jones-Redmond,

Superintendent

From: Teresa A. Bishop,

Director of Finance/CSBO

Subject: Appointment of Teresa A. Bishop as Activity Fund Custodian

#### **PURPOSE**

To obtain board approval for appointment of Teresa A. Bishop as Activity Fund Custodian.

#### **BACKGROUND**

Per the attached letter from the Thornton Fractional Township Treasurer, Scott Wheaton, new ISBE requirements mandate that a) all activity funds must now be included in the School District's financial reporting and b) each district must appoint a treasurer who will be custodian of the funds. Additionally, this is a requirement of Board policy 4:90.

The appointed custodian must have signature authority on the account and must be bonded in accordance with the School Code. The Thornton Fractional Township Treasurer will facilitate the bonding process. Dr. Sophia Jones-Redmond and Teresa A. Bishop are the 2 signers on the activity accounts.

Cc: Attachment

## THORNTON FRACTIONAL TOWNSHIP

#### Scott R. Wheaton, Treasurer

Number 36, North, Range 15 East of the Third Principal Meridian, Cook County, Illinois 606 Burnham Avenue • Calumet City, Illinois 60409-4001
Phone: (708) 868-2556 • Fax (708) 868-2703

\* \* \* \* \* \* \* \* \* \* \* \* \*

Trustees ~ Kevin Kolczynski, Lupe Torres, Joseph Sitarski School Districts ~ 154 1/2, 155, 156, 157, 158, and High School 215

March 5, 2021

To: All Superintendents and Business Managers

RE: Student Activity Funds

As you know, the State of Illinois has mandated as of July 1, 2020 that all activity funds must now be included in the School District's financial reporting.

One of the requirements of the new law is that each school district appoints a "treasurer" who will be the custodian of the funds. The act requires the "treasurer" of the account to be the sole custodian of the funds. This requirement eliminates our ability to act in that capacity. A school district official will be the only person in a position to be custodian of the fund and be available to approve and make disbursements on demand. All disbursements must be approved by the board just like the normal bill listing approval process that is currently in process.

The custodian must have signature authority on the account. We have had discussions with the Auditors and other School Treasurers offices and the clear consensus is that each district must appoint a person within the district to act in this capacity. This could be your business manager, accounts payable clerk, whoever the district chooses.

There is a requirement that this person must be Bonded and Insured. I have negotiated a preferred rate with our Bond Insurer and I will help facilitate the obtaining of that bond for each of the school districts.

The activity funds checking accounts may be processed through iVisions or you can continue processing as you do now. If you decide to keep the existing process, the deposits and checks will still need to be entered monthly for each student activity fund checking account transactions and reconciled also. There are specific guidelines that must be followed upon setting up the account numbers in iVisions. Please review the attached instructions.

Our auditors will assist in recording an AJE for this fiscal year student activity funds in June, but we must have this new process working within iVisions by July 1, 2021. The new account numbers must be added in this fiscal year.

Thank you,

Scott R. Wheaton, Treasurer

# PERSONNEL REPORT APRIL 27, 2021

1. It is recommended that the Board of Education approve the employment of Larry Williams as a Special Education Paraprofessional at T.F. North, effective April 28, 2021.

EMPLOYMENT
LARRY WILLIAMS

2. It is recommended that the Board of Education approve the following sixth assignments, based on T.F. South Science Teacher Tanya Kirkpatrick's leave of absence, effective 4/19/2021 through 6/1/2021:

**SIXTH ASSIGNMENTS** 

Holly Blair, Angela Germeraad, Amanda Hanson, Matthew Jancich, Carolina Ortiz.

CREDIT RECOVERY PROGRAM STAFF

3. It is recommended that the Board of Education approve the following staff appointment for the second semester of the 2020-2021 Credit Recovery Program:

#### T.F. Center

Virtual Learning Facilitator: Giena Palmer-Reed

4. It is recommended that the Board of Education approve additional FMLA leave for Elizabeth Carey, Family & Consumer Science Teacher at T.F. South, from May 3, 2021 through May 21, 2021.

FMLA LEAVE (EXTENSION)
ELIZABETH CAREY

 It is recommended that the Board of Education approve FMLA leave for Tanya Kirkpatrick, Science Teacher at T.F. South, from April 9, 2021 through June 1, 2021, followed by unpaid Parent/Child Rearing Leave for the first semester of the 2021-2022 school term.

FMLA/UNPAID PCR LEAVE
TANYA KIRKPATRICK

6. It is recommended that the Board of Education approve intermittent FMLA leave for Juanita Lopez, Deans' Assistant at T.F. Center, from February 1, 2021 through April 30, 2021.

FMLA LEAVE (INTERMITTENT)
JUANITA LOPEZ

7. It is recommended that the Board of Education approve intermittent FMLA leave for Sheri Murawski, English Teacher at T.F. North, from April 12, 2021 through June 1, 2021.

FMLA LEAVE (INTERMITTENT)
SHERI MURAWSKI

8. It is recommended that the Board of Education approve the following extracurricular releases, resignations and appointments, effective immediately:

EXTRA-CURRICULAR RELEASES,
RESIGNATIONS & APPOINTMENTS

#### T.F. North

#### Releases:

Caitlin Alwine, Girls' Volleyball Assistant Coach (effective 3/31/2021)\*

#### T.F. South

#### Resignations:

Timothy Russell, Girls' Basketball Head Coach\*

 It is recommended that the Board of Education approve the following Substitute Teacher for the remainder of the 2020-2021 school term:
 Janetta Goines.

**SUBSTITUTE TEACHERS** 

# ADDENDUM TO PERSONNEL REPORT APRIL 27, 2021

 It is recommended that the Board of Education approve the temporary reassignment of Devin Bowling from Band Paraprofessional to Leave Replacement Music Teacher at T.F. North, effective April 26, 2021 through the last day of the 2020-2021 school term.

REASSIGNMENT DEVIN BOWLING

# Thornton Fractional Township High Schools District 215 Tuesday, April 27, 2021 Financial Items

#### 1. List of Bills

Fund	Regular Bills	Imprest Bills
Educational	\$ 1,641,248.94	\$ 6,424.99
Special Education	\$ 215,261.29	
Operations and Maintenance	\$ 241,446.12	
Debt Service		
Transportation	\$ 126,949.19	
Capital Projects	\$ 8,703.12	
Tort Liability	\$ 90.02	\$ 2,423.75
Totals	\$ 2,233,698.68	\$ 8,848.74

#### **Recommended Motion:**

That the Board of Education approve the payment of Regular Bills in the amount of

**\$2,233,698.68** and Imprest Bills in the amount of

\$8,848.74

#### 2. Payroll

#### **Monthly Payroll Report**

Fund	
Education	\$ 2,833,099.41
Operations Building Maintenance	\$ 168,206.77
Transportation	\$ 1,076.92
Total	\$ 3,002,383.10

#### **Recommended Motion:**

That the Board of Education accept the Monthly Payroll Report for the month of March, 2021 in the amount of \$3,002,383.10 and approve payment for the month of May, 2021.

#### 3. Activities List of Bills

Fund	TF North	Activities	T	TF South Activities	Admin/TF Center Activities		
Activities	\$	191.31	\$	3,172.46	\$	348.03	
Totals	\$	191.31	\$	3,172.46	\$	348.03	

#### **Recommended Motion:**

That the Board of Education approve the payment of Activity Bills for TFN Activities in the amount of

\$ 191.31 for TFS Activities in the amount of

348.03

\$3,172.46

and for Admin/TFC Activities

in the amount of \$

#### 4. Consultant/Vendors

Company/Club	Purpose/Item	<u>Amount</u>		
Party People	4/23 Drive-in Movie - TFS	\$ 3,90	0.00	

#### **Recommended Motion:**

That the Board of Education approve the above listed contract(s) for the 2020-21 school year.

#### 5. GASB 75 Actuarial Services

#### **Recommended Motion:**

That the Board of Education approve the 2 year contract with Menard Consulting, Inc. for GASB 75 Actuarial Services for FY 20/21 and FY 21/22. See attached memo.

#### 6. Professional Development Contract with Governors State University (GSU)

#### **Recommended Motion:**

That the Board of Education appove the Professional Development Contract with GSU pertaining to Cultural Competency Training. See attached memo.

#### 7. Fee Waiver 2021 - Summer Academy Offerings

#### **Recommended Motion:**

That the Board of Education approve the waiver of all student fees related to 2021 Summer Academy Offerings. See attached memo.

#### 8. Incentives - FY 21/22 - Equity & New Teacher Recruitment

#### **Recommended Motion:**

That the Board of Education approve the incentives for FY 21/22 Equity Action Plan Goal #4. See attached memo.



To:

Dr. Sophia Jones-Redmond, Superintendent

From:

Mike Fies, Assistant Superintendent of Teaching & Learning

Date:

April 15, 2021

Subject:

Governors State University Cultural Competency Contract

#### Recommendation:

The Department of Teaching and Learning is requesting that the Board of Education approve the professional development contract with Governors State University pertaining to Cultural Competency Training (3 - 90 minute workshops in July). Title monies will be allocated to support this initiative.



**Date:** April 19, 2021

**To:** Dr. Sophia Jones-Redmond,

Superintendent

From: Teresa A. Bishop,

Director of Finance/CSBO

**Subject:** Waiver of fee for 2021 Summer Academy Offerings

#### **PURPOSE**

To obtain board approval for waiver of all student fees related to 2021 Summer Academy Offerings.

#### **BACKGROUND**

The 2021 Summer Academy Offerings, as discussed at the April 14 COW meeting, will be offered to students free of charge. These offerings include Non-Graduating Senior VSA, Summer Bridge, South End Global Youth Initiative, Summer School, Academic Student Workshops, Credit Recovery, Extended School Year.

The 2021 Summer Academy Offerings will be paid for by the district through Title, IDEA and ESSER 2.0 grant funding. The waiver does not apply to Driver Education fees nor the related Secretary of State permit fees.



**Date:** April 19, 2021

**To:** Dr. Sophia Jones-Redmond,

Superintendent

From: Teresa A. Bishop,

Director of Finance/CSBO

**Subject:** Approval of Incentives for 2021/2022 School Year – Equity & New Teacher Recruitment PURPOSE

To obtain board approval for incentives for Equity Action Plan Goal #4 incentives in the amount of \$10,500

#### **BACKGROUND**

As discussed during the April 14 Committee of the Whole meeting, incentives for Equity Action Plan Goal #4 are requested as per the attachment. The incentives will be funded from the ESSER 3.0 grant.

Cc: Attachment